

AVPA SoTL Grant Proposal Evaluation Rubric

Criteria	Not Evident/ Submitted (0)	Does Not Meet Expectations (1)	Meets Expectations (2)	Exceeds Expectations (3)
<i>Literature Background / Rationale</i>				
<i>Literature Review</i>			The proposal sufficiently describes and highlights peer reviewed works within the scholarly literature and /or other reports and communication, that grounds the research proposed and helps to identify a need/gap in the literature.	
<i>Framing of research question / rationale</i>			The rationale is clearly articulated in a manner that provides an overview of the proposed project.	
			The proposed project logically addresses the identified gap consistently throughout the application.	

Research Question(s) and Impact

<i>Proposed research questions</i>			The research question(s) are clearly framed and stated, and use appropriate pedagogical language.	
			The research question is realistic and aligned with the stated rationale, timeline and supporting evidence.	
<i>Impact on teaching and learning</i>			There is a clear description as to how the project aligns with, and advances the field of teaching and learning.	

Methods and Analysis

Clearly Described Methods / Processes / Analysis with a logical flow

Method(s) and processes stated are clearly outlined such that they logically flow and are easy to follow.

Methods are aligned within the proposal

Methodology is aligned with the purpose and research question, and is appropriate for investigating the proposed question, *i.e.* the methodology is feasible.

Analysis aligned within the proposal

The analysis and use of data are clearly articulated and appropriate for answering the guiding research questions.

Use of human subjects and associated data collection / storage processes are clearly described

Authors have given due consideration to potentially working with human subjects and managing data gathered appropriately.

REB has been / will be sought if required

Timeline is achievable

The proposed timeline of activities for the project is clearly described and is achievable with the AVPA SoTL Grant funding period.

Logistics, Budget and Additional Requirements

<i>Timeline</i>			
	Yes	No	Comments
Timeline with dates and milestones/action items clearly outlined			
Clear dissemination plan included			
<i>Budget</i>			
	Yes	No	Comments
Detailed and itemized list			
In-kind contributions (if applicable)			
Other funding (if applicable)			
Is the proposed budget clearly articulated and defensible?			
<i>Co-Investigator(s)</i>			
	Yes	No	Comments
Co-Investigators and their specific roles/contributions clearly stated (if applicable).			
<i>Signatures and Letter(s) of Support</i>			
	Yes	No	Comments
Letter(s) of Support from each Collaborating Unit			
Signature of Applicant			
Signature of Chair / Director / Dean			
Signature(s) of Co-Investigators			
Are the letters of support well aligned with the objectives of the project described?			