

# AVPA SoTL Grant Proposal Evaluation Rubric

Criteria	Not Evident/ Submitted (0)	Does Not Meet Expectations (1)	Meets Expectations (2)	Exceeds Expectations (3)
<b><i>Literature Background / Rationale</i></b>				
<b><i>Literature Review</i></b>			The proposal sufficiently describes and highlights peer reviewed works within the scholarly literature and /or other reports and communication, that grounds the research proposed and helps to identify a need/gap in the literature.	
<b><i>Framing of research question / rationale</i></b>			The rationale is clearly articulated in a manner that provides an overview of the proposed project.	
			The proposed project logically addresses the identified gap consistently throughout the application.	

***Research Question(s) and Impact***

<b><i>Proposed research questions</i></b>			The research question(s) are clearly framed and stated, and use appropriate pedagogical language.	
			The research question is realistic and aligned with the stated rationale, timeline and supporting evidence.	
<b><i>Impact on teaching and learning</i></b>			There is a clear description as to how the project aligns with, and advances the field of teaching and learning.	

**Methods and Analysis**

***Clearly Described Methods / Processes / Analysis with a logical flow***

Method(s) and processes stated are clearly outlined such that they logically flow and are easy to follow.

***Methods are aligned within the proposal***

Methodology is aligned with the purpose and research question, and is appropriate for investigating the proposed question, *i.e.* the methodology is feasible.

***Analysis aligned within the proposal***

The analysis and use of data are clearly articulated and appropriate for answering the guiding research questions.

***Use of human subjects and associated data collection / storage processes are clearly described***

Authors have given due consideration to potentially working with human subjects and managing data gathered appropriately.

REB has been / will be sought if required

***Timeline is achievable***

The proposed timeline of activities for the project is clearly described and is achievable with the AVPA SoTL Grant funding period.

***Logistics, Budget and Additional Requirements***

<b><i>Timeline</i></b>			
	<b>Yes</b>	<b>No</b>	<b>Comments</b>
Timeline with dates and milestones/action items clearly outlined			
Clear dissemination plan included			
<b><i>Budget</i></b>			
	<b>Yes</b>	<b>No</b>	<b>Comments</b>
Detailed and itemized list			
In-kind contributions (if applicable)			
Other funding (if applicable)			
Is the proposed budget clearly articulated and defensible?			
<b><i>Co-Investigator(s)</i></b>			
	<b>Yes</b>	<b>No</b>	<b>Comments</b>
Co-Investigators and their specific roles/contributions clearly stated (if applicable).			
<b><i>Signatures and Letter(s) of Support</i></b>			
	<b>Yes</b>	<b>No</b>	<b>Comments</b>
Letter(s) of Support from each Collaborating Unit			
Signature of Applicant			
Signature of Chair / Director / Dean			
Signature(s) of Co-Investigators			
Are the letters of support well aligned with the objectives of the project described?			